

Finance and Performance Sub-Committee
16 JUNE 2016

Present: Councillors: David Coldwell, Nigel Jupp, Tim Lloyd and David Skipp

Apologies: Councillors: Jonathan Dancer and Michael Willett

Also Present: Councillors: John Bailey, Leonard Crosbie

1 **ELECTION OF CHAIRMAN**

Councillor Nigel Jupp was elected as Chairman of the Sub-Committee for the ensuing year.

2 **TO APPROVE THE TIME OF MEETINGS FOR THE ENSUING YEAR**

That 5.30pm as the time of the meetings for the ensuing Council year was approved.

3 **MINUTES**

The notes of the Finance and Performance Working Group meeting held on 17th February 2016 were approved as a correct record of the meeting.

4 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

5 **ANNOUNCEMENTS**

There were no announcements.

6 **TO APPROVE THE SUB-COMMITTEE'S TERMS OF REFERENCE**

The Terms of Reference were approved by the Working Group.

The Working Group asked that the wording of the first Term of Reference be amended to read 'Finance and Performance Sub-Committee' instead of 'Overview and Scrutiny Committee'.

7 **FINANCE AND PERFORMANCE, DISTRICT PLAN PRIORITIES, AND KEY PROJECTS FOR QUARTER 4, 2015/16**

The Head of Finance introduced the report on the Council's Finance and Performance, District Plan Priorities and Key Projects for quarter 4 2015/16.

This report detailed the finance and performance figures for the year end. A surplus was reported, which would contribute to the general reserves.

Members discussed the current amount of the general reserves and agreed that it was at a good level.

Members noted that Capital expenditure was higher than the previous year.

The Commissioning and Performance Manager discussed the Performance section of the report with the Members.

Members noted that statistics relating to performance had generally improved and that more compliments are being recorded than before.

It was reported that all projects related to the district plan were on target.

Members noted that the number of planning appeals had been reduced and should continue to fall due to the HDPF.

Members noted that the CenSus Revenue and Benefits department's performance issues and cost were still being investigated.

Action: Head of Finance to report any outstanding costs relating to appeals to Members.

Action: Head of Finance to issue a follow up on the amount of funding for the disabled facilities expenditure that had incurred.

Action: Head of Finance to produce a report detailing the amount of S106 by Parish/Ward.

Action: The Commissioning and Performance Manager to provide Members with a summary of the future phases of the ANPR parking system.

8 **COMPLAINTS, COMPLIMENTS AND SUGGESTIONS - MONITORING AND LEARNING REPORT FOR QUARTER 4**

The Commissioning and Performance Manager presented the report Complaints and Compliments Monitoring Report for Quarter 4.

The Members noted the complaints figures for the quarter, along with the annual figures.

Members noted that the number of complaints were falling whilst the number of compliments received were increasing.

The report detailed a breakdown of the figures for the Working Group.

9 **ANALYSIS OF REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT AND ENVIRONMENTAL INFORMATION REGULATIONS 2016**

The Director of Corporate Resources presented the report of the Analysis of Requests made under the Freedom of Information Act and Environmental Information Regulations for quarter 4 2015/16.

Members noted that the number of FOI requests had generally increased and the impact that this was having on officer resources and cost.

10 **UPDATE ON THE CENSUS REVENUES AND BENEFITS HOUSING BENEFIT SUBSIDY AUDIT**

The members noted the content of the update.

The meeting closed at 7.44 pm having commenced at 6.00 pm

CHAIRMAN